

*Village of Kensington*

*2 Nassau Drive - Great Neck, NY 11021*

**Application for Public Records**

To: Records Access Officer

Name of person requesting record(s): \_\_\_\_\_

Address: \_\_\_\_\_

I hereby apply to inspect the following record(s): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Signature: \_\_\_\_\_

Representing: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Date: \_\_\_\_\_

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Approved

Denied for the reason(s) checked below

Confidential Disclosure

Part of Investigatory File(s)

Unwarranted Invasion of Personal Property/Information

Record of which this agency is legal custodian cannot be found

Record is not maintained by this agency

Exempted by statute other than the Freedom of Information Act

Other (Specify) \_\_\_\_\_

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**NOTICE: YOU HAVE THE RIGHT TO APPEAL A DENIAL OF THIS APPLICATION**

\_\_\_\_\_  
Name

\_\_\_\_\_  
Business Address

I hereby appeal: \_\_\_\_\_

Signature

\_\_\_\_\_  
Date