

Minutes of the Board of Trustees Meeting
Village of Kensington, 2 Nassau Drive, Great Neck, NY
September 27, 2018

Present: Mayor Susan Lopatkin, Deputy Mayor Darren Kaplan
Trustees: Alina Hendler, Jeff Greener and Neil Garfinkel

Mayor Lopatkin brought the meeting to order at 8:02 PM.

There was no Architectural Review Board meeting for the month of August. Co-Chair Jordan Mayer has retired from the ARB board because he is relocating. To replace the open spot in the ARB board, Mayor Lopatkin appointed Tom O'Hara, seconded by Deputy Mayor Kaplan, all in favor. Member Joyce Li has agreed to Co-Chair along with Andrea Dennett. Mayor Lopatkin made a motion to appoint Joyce Li as Co-Chair, seconded by Deputy Mayor Kaplan, all in favor.

Mayor Lopatkin reviewed Financial Statements with the board and explained the format that our new Accountants (Skinner & Faber) are reporting. We will have to designate and earmark unassigned reserves by February. It was decided that we would like to have the Accountants address the BOT at our November meeting and we will reach out to them. Mayor Lopatkin made a motion to adopt the auditor's financial statements, Trustee Hendler seconded, all in favor.

Our new Rental Laws were incorrectly numbered Local Law #2 and Local Law #3, Mayor Lopatkin made a motion to correct them to Local Law #1 and Local Law #2, Deputy Mayor Kaplan seconded, all in favor.

Mayor Lopatkin read a letter from a resident thanking Police Officer Allan Hoehl in helping them get back in their home after locking themselves out. The letter has been added to Officer Hoehl's personnel file.

Mayor Lopatkin went over overdue open permit fees that have expired for David Basaleli. Mr. Basaleli has asked for a reduction in his fees owed. The Certificate of Completion fees stand as \$150.00 each and can not be reduced, but the overdue permit fees can be reduced by 50%. This is the same result as was offered to other residents who required relief from overdue permit fees which they claimed to be unaware were accruing charges while they remained open.

We have hired a new IT company called Computero. Computero can remote access our computers to help with day-to day issues and will also be doing off site back up daily for security. Our costs of \$245 a month for the support coupled with offsite backup were deemed to be important to protect the Village's computer functionality. Mayor Lopatkin made a motion to ratify our e-mail decision to hire Computero as our new IT company, Deputy Mayor Kaplan seconded, all in favor.

We had a resignation from the Manhasset Bay Protection Committee. Mayor Lopatkin made a motion to appoint Rebecca Chu as our committee member from Kensington, seconded by Deputy Mayor Kaplan, all in favor.

Mayor Lopatkin shared our new rental permit for review by the board. Trustee Garfinkel stated that we should omit age and DOB of children, just list names of each occupant. The initial permit fee will be \$250.00, this will cover the village costs related to paperwork and also inspections of the rental premises. The permit application will be fixed to omit age and DOB of children.

Chief Giraulo e-mailed the board and stated that he wanted to keep the Ford Explorer as a spare vehicle, the BOT approved.

Sexual Harassment training and a Policy is now required by New York State. A policy will be put together and be sent out by the October 9th deadline. Training will be decided at a later date.

DeVia Paving is doing the sidewalks in the Village; they came in with the lowest estimate as compared to two other vendors. Next month we are going to bid for General Maintenance, Snow Shoveling and Snow Removal.

On motion of Mayor Lopatkin, seconded by Deputy Mayor Kaplan, approve minutes from the July 19, 2018 meeting. The vote was 4 for, 0 against and 0 abstentions. Motion carried

On motion of Mayor Lopatkin, seconded by Trustee Kaplan accept the Police and Treasurers reports. The vote was 5 for, 0 against and 0 abstentions. Motion carried.

Entered into Exec session 8:56pm

Exec session ended 9:20pm

No action was taken.

On motion of Mayor Lopatkin, seconded by Deputy Mayor Kaplan adjourn the meeting at 9:20pm.